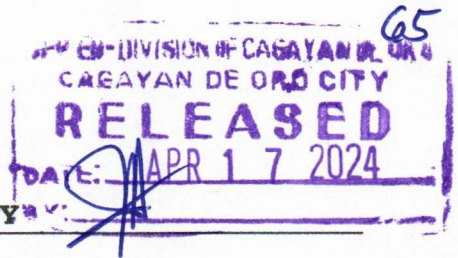




Republic of the Philippines  
**Department of Education**  
 REGION X  
 DIVISION OF CAGAYAN DE ORO CITY



**Office of the Schools Division Superintendent**

April 16, 2024

**TECHNICAL WORKING GROUP FOR THE SEA-PLM MONITORING**

MEMORANDUM

TO: Asst. Schools Division Superintendent  
 Chief Education Program Supervisors – CID and SGOD  
 Public Schools District Supervisor, South District  
 Division Testing Coordinator, M&E EPS-II  
 SEA-PLM Test Administrators  
 School Heads, South City Central School and Lourdes College BED  
 Division Driver

1. Relative to the monitoring and site visit of Asst. Secretary from the Office of the Assistant Secretary for Curriculum and Teaching and BEA representatives, all concerned division and school personnel are hereby informed of the itinerary of the said visit:

DATE	TIME	ACTIVITY
April 18, 2024	7:00 – 12:00 Noon	<ul style="list-style-type: none"> <li>South City Central School</li> <li>Lourdes College Basic Ed. Dept.</li> </ul>

2. The SEA-PLM participating schools shall prepare a simple program to welcome the CO and RO monitoring team. A conference with the takers, their parents and the Grade 5 teachers will follow.

3. Preparations for the actual conduct of the test (testing rooms, holding areas, etc.) shall also be inspected. To ensure this, an ocular visit by the division team shall be conducted on April 17, 2024.

4. Immediate and widest dissemination of this memorandum is enjoined.

**ROY ANGELO E. GAZO**  
 Schools Division Superintendent

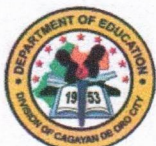
Encl: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

ELLNA                      ASSESSMENT

ECHR/SEA PLM  
 April 16, 2024



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